

Meeting Minutes Historic District and Historical Commission
Albro House
Wednesday, August 5, 2015 5:30 PM

Call to Order at 5:40 PM by Gregg Winston, Chairman

Members Present: Bob Bradley, Gayle Carroll, Barbara Dowd, Jeanne Steiner, and Eileen Brady, Mirande DeWitt

Staff present: Marie Carlson, Executive Assistant, Building Department

Absent: Patricia Scarnici, Robert Doane, and Wendy Woods-Hartwell

Continued Discussion on goal to meet with department heads;

Gregg Winston informs committee that David Riquinha is addressing illegal sign issues in town.

Jeanne Steiner: We need to decide when to fit in meetings with department heads, the best time to meet, including Fire and Police. Get on the agenda what we want to discuss and how we can work together.

Gregg: suggests a sub-committee to organize may help, reminds committee may need an advisor on their guidelines.

Discussion on status of draft guidelines, where are they, have there been any changes made? Suggestions made for looking at other towns guidelines for any ideas for changes.

Gregg: Thank you to Lou Urbano for the public taking notice of the charge of the Commission.

Continued Discussion:

Gayle Carroll: continued discussion on importance of the department heads to meet with committee members. Suggests a letter could be sent to the new liaison for the Board of Selectman, Janell Brown (could include Ed McManus) to attend meetings would be helpful and important.

Continued discussion on ways to make the applications stronger, Gregg Winston goes over the Certificate of Appropriateness, discussing choices: A. Certificate of Appropriateness, B. Certificate of Hardship and C. Certificate of Non- Applicability. Questions if there may be funding available to hire consultant to clarify.

Bob Bradley: States the language must reflect architect and or certified engineer's findings. Public should get familiar with the guidelines.

Gayle Carroll: affirms the application should be firm, suggests demo vs repair could include cost comparison

Jeanne Steiner: suggests looking to Christopher Skelly for info.

Eileen Brady: Will get forms from different towns to compare what is required.

Discussion on funds available:

Bob Bradley: Suggests not waiting for PCP funds, questions if there is a grant possibility.

Gayle Carroll: Albro House has fund, as the commission members have made contributions.
Can funds be deposited?

Gregg Winston: Are funds deposited? Is there a revolving fund, thinking of making income on rentals? Are there two accounts? Revolving and gift account (Albro House)

Lou Urbano: We need to raise funds for the Albro House. Perhaps we can address the Board of Selectman at their meeting on Monday nights.

Addresses the removal of the garage at Albro. Would the vacant space become green space or more parking?

Gregg Winston: Disposal of buildings can easily be taken care of.

Lou Urbano: There is a movement to get it down. Invite Chris Clark to meeting separately for support for projects.

New Business:

Discussion points on:

Inviting Bill Galvin for full press.

Sending a letter from the Rec, Historic groups in favor of additional funds for the church.

It is understood that Chris Clark wants nautical theme for Captain's Row, and supports the project to rehab the Schoolhouse.

Gregg Winston: Suggests there be a timeline for the Historic District proposal for Captain's Row, as there will be a Town Meeting article to address funding.

Short Discussion on implementing a 2 year delay

Eileen Brady: stresses it needs to be on the warrant

Jeanne Steiner: an article needs to be written

Reasons for delay, intent needs to be clear

Gregg Winston: informs he is aware of two new cases for future hearings.

Application of Appropriateness-HH2015-16, Signs for the Gas Station for 729 Main Street and HH2015-15 109 Parallel Street for new structure in the Historic District.

Bob Bradley points out work meetings should be restricted to discussions and not include hearings.

Gregg Winston: agrees, suggests motion be made for meeting to adjourn.

Gayle Carroll: makes motion to adjourn, seconded by Jeanne Steiner

All in favor, motion carries

Meeting adjourned at 7:25 p.m.

Respectfully Submitted

Marie Carlson, Executive Assistant, Bldg.

Adopted on: March 16, 2016